

Employer's Information Update

The Goodstanding application will allow Employers to apply for good standing certificates online

To use this application you will first be required to sign up for an online profile by providing your **ssc employer number** and an **email address**, NB: this email should be the same as the one registered with the employer at SSC.

For security purposes you will receive an activation link on that email after signing up.

Updating Employers details via email

Print the Form

1

Print out the form on page 2 of this pdf file

Fill in, sign & scan it

2

Complete the form, scan it into a pdf file and save it as **sscEmployerNumber.pdf**
e.g **30124804.pdf**

Done

4



Submit via email

3

Send it via email to **empupdateinfo@ssc.org.na** with the subject as 'Update My Info'



REPUBLIC OF NAMIBIA
SOCIAL SECURITY COMMISSION
SOCIAL SECURITY ACT, 1994
Cnr. A Kloppers & J. Haupt Street-Khomasdal

The Chief Executive Officer
Social Security Commission
Private Bag 13223
Windhoek
Namibia

Telephone: 280 7999
Fax: 2807028 /212322
Email: empupdateinfo@ssc.org.na

QUOTE EMPLOYER NUMBER

UPDATING OF EMPLOYER DETAILS/INFORMATION

1. Registered Name of Employer:
2. Social Security Number:
3. Business/Residential Address:
4. Official E-Mail Address:
5. Postal Address:
6. Telephone Number:
7. Cell Phone Numbers for all official contacts:
8. BIPA Registration Number:
- 9.1. Contact person(s) for SSC enquiries:
- 9.2. Email of Contact person:

DECLARATION:

I,(full name) in capacity as.....certify that the above particulars are true and correct.

SIGNATURE

DATE

FOR OFFICE USE ONLY	
CHECKED BY: _____	DATE: _____
Remarks: _____	

If already submitted in the last six months and there are no any changes, please ignore.